

2024 Central Office & Information Technologies Seminar

November 19 & 20, 2024

Best Western Plus

Hood River, OR



REGISTRATION INFORMATION

Cut-off Date: Please submit your seminar registration no later than Monday, October 28, 2024 by 5:00 p.m.

Register **Online** at www.ota-telecom.org/events

Member Registration received by Cut-off Date: (includes employees of other State Associations)	\$350.00
Premier Associate Member Registration: (50% off 1st attendee registration for Premier Associate Members Only)	\$162.50
Non-Member Registration received by Cut-off Date	\$475.00
Member Exhibit fee per table: (in addition to at least one seminar registration fee)**	\$125.00
Late Registration received after Monday, October 28, 2024	\$50.00
Meal Pass/Guest Meals: Third and up exhibiting rep** or for guest of registered attendee	\$200.00
Refreshment Break Sponsorship (coffee, tea, bottled water, soft drinks, food items)	\$500.00
Meal Sponsorship (coffee, tea, bottled water, soft drinks, buffet meal)	\$1,000.00
Partial Sponsorship of Evening Reception	\$750.00
Sponsorship – General	\$You Pick

HOTEL LODGING INFORMATION

For hotel reservations, call 800-828-7873. Please indicate that you are with the **OBA CO-IT Seminar group**. Or use our group link for web reservations found on our website. **The cut-off date for making lodging reservations in our room block is November 1, 2024.**

Please make your room reservations as soon as possible to ensure access to our limited group rates.

Room Type	Rate Per Night
River View (single or double occupancy) – Multiple Types	\$ 159-189*

*All room rates are based on single or double occupancy and quoted exclusive of applicable local tax. Each additional adult will be charged \$15.00 per room per night.

SPONSORSHIP OPPORTUNITIES

Are you interested in helping us keep our costs down or would you like your company to be recognized? Sponsors will be acknowledged in the printed seminar program, announced from the podium, with on-site signage and in the following issue of OTA's quarterly eNewsletter. Thank you for your generous support! We appreciate your support and couldn't do this without our amazing sponsors!

EXHIBITOR INFORMATION**

Six-foot skirted tables and power are included in exhibit fee. The first two representatives from an exhibiting company must pay the full registration fee. The third representative and up pay only for the cost of a guest meal pass. If you will be shipping display materials or equipment to the site, please ship to arrive no earlier than one day prior to the event and arrange for items to be shipped out within one day after the event. Ship to: Best Western Plus – 1108 East Marina Way – Hood River, OR 97031 Attention: OBA CO-IT Seminar (November 19/20)

PAYMENT OPTIONS

Pay with a credit card directly from our Intuit QB invoice emailed to you or mail a check after receiving an invoice. Please note card payments will also include a 3% processing fee. Do note that we process registrations manually, so an invoice is not automatically generated at submission. We appreciate your patience as we work through registrations in the order received.

PLEASE NOTE

Hotel and catering policies require guaranteed number of attendees and headcounts two weeks prior to our events. We appreciate your understanding of this. Therefore, **cancellations made after Monday, November 4 and "no-shows" will be charged the full registration fee and are not refundable.**

If you require special arrangements in order to fully participate in our event, please email us so we can discuss how to meet your needs at mjundt@oba-telecom.org.

Please remember to bring item(s) for door prize drawing activities for attendees!
suggested individual value of \$25.00